

IOSH East Midlands Executive Committee Minutes 13th May 2019

Attendees: Clive Bolland, Martin Goodman, David Spilsbury, Andrew Needham, Roger Mitchell, Alan Dunn, Darren Broadhead, Michelle Twigg, Colin Jenkinson, James Carter.

Apologies: Mark Creed, Lee Murphy, Graham Twigg, Dawn Sylvester, Alison van Keulen.

Minutes and matters arising: The minutes for April were agreed.

Chairs' report

Clive welcomed all to the Committee meeting and James to his first meeting (and Colin his first for a while).

Excellence awards. We have been invited to apply for this years Excellence awards. It was agreed that we would work on:

Communications (regional reach) – Andrew

Enhancing (developing members) – Alan

Collaboration (eg with BOHS, BAFE) – Michelle

Required to be submitted by 14th July.

Secretarys' Report

David reported that the AGM process had been concluded. For those who had not attended the elections, these went as planned, and all votes were unanimous. The new Committee had been reported to IOSH as required, new name badges had been ordered for all new Committee Members and people changing roles.

Treasurers' Report

Roger reported that he was fully up to speed with the Treasurers role and advised the Committee that IOSH had introduced new rules for payments to venues and expenses. These have subsequently been sent out to all Committee Members.

The new expense rules requires Committee members to submit separate expenses for each visit, within 3 months of the expense being incurred. Clive was to consider responding to IOSH as this would be very time consuming for the Committee and also for IOSH accounts.

Roger reported that the budget for the year was £17,800 to be paid in instalments. Roger has requested up to date bank balances but these had not been supplied by IOSH.

Roger has received venue information for: Nottingham Forest, Lincoln City, Riverside, Tollerton, Acacia Centre. Any other venues need to be registered via Roger.

Communications

Andrew reported that the Committee mailer was continuing to work, he was continuing to check this was going to the right number of recipients! We were limited to one per week which had to be timed correctly to achieve publication within the week.

There are currently 800 linked In members, 432 Twitter followers.

It was agreed that we should update the web page. Clive would update the Chair's welcome. We should add some photos of Branch meetings, this may be difficult under GDPR rules so David would request some shots taken by the IOSH Communications team at the AGM.

It was agreed that we should try to finalise the main Branch programme as soon as possible to be able to send out the printed programme during the summer.

EDA / Mentor

Clive announced that Alan would be attending the new Chair's training course on his behalf. Alan reported we have new mentees following the successful CPD / IPD events in Lincs. and Notts. It was agreed that we would continue to roll out the events across all regions on an annual basis – with one event focussing on CFIOSH requirements.

IOSH Network

Post meeting – Vanessa Harwood-Whicher has sent out an update on the changes within the Networks team.

Regional leads:

The following regional leads were agreed:

Derbyshire: Mark

Lincolnshire: David

Nottinghamshire: Martin

Leicestershire: James

David to update IOSH IT team to update email links.

April Branch meeting:

The talk by Lisa Ramos and Dave Garton was very moving and was appreciated by all those attending. There will be no presentation to upload. Lee would formally write to Lisa and Dave on behalf of the Members attending.

May Branch meeting:

Andrew has confirmed that John Lacy will be speaking as planned. The meeting will be held in the Executive Suite. Mark to Tweet. Apologies received in advance from David, Martin, Darren, Colin, Michelle.

2019 – 2020 Planning:

The Working programme was discussed. The working programme was updated, copy attached. It was proposed that we continue to deliver Blueprint updates at Branch meetings.

September meeting;

Environmental topic – Andrew and Clive are working on a speaker from the Environmental Group – format of meeting has been agreed. They have one / two speakers available. **Urgent action required.**

October meeting;

Silica meeting. Darren has a couple of speakers – currently agreeing format (day event) and venue. Action Darren.

November meeting: All confirmed.

January meeting:

This was designated for mental health – Graham / Michelle would take a lead on this. MIND / CALM was a possibility speaker. Alison may be able to suggest speaker?

February meeting:

Michelle offered to co-ordinate. A range of speakers have been approached on the subject of Transport Safety including Hayley from Shoemiths, Martin has a driver psychology contact, with proposals of Arriva, BRAKE, Police Safety Partnership, Bombardier.

April meeting:

AGM. Vanessa Harwood-Whicher confirmed.

Regional meetings:

It was agreed that each region should aim to deliver one NTTL and one CPD session during the year. We can mix the topics CPD/IPD; Fellowship, Mock PRI interview.

We would also arrange one NTTL campaign talk in each region. To enable IOSH members the greatest opportunity to attend talks either in their area or attend each of the events within a three month period the following framework was proposed. The Regional leads would set up meetings (funds permitting) – all talks to arrange.

NTTL talks can either be arranged through Jasmin at IOSH (request form required) or directly with presidential team (we now have a contact)

	CPD / IPD	NTTL	Other – region to decide topic
Derby	June 19 Possibly CFIOSH talk	Mar 20	Nov 19
Lincs	Jan 20	May 19	TBA
Notts	Apr 20	Oct 19	TBA
Leics	Sept 19	Dec 19	TBA

Any other business:

From previous meeting; Speaker gifts – we need to re-order Pyramids for next year, also Alison promised to find details on alternative gifts for speakers who have already received pyramids.

Martin reported that he had attended the HSE Remembrance Day at Keyworth on behalf of the Branch.

Next meeting: 19.00 Monday 2nd September 2019

Venue: The Parish Rooms, Burnside Road, Tollerton NG12 4EB.

Note – no Committee meeting to be held in June.